



St. Thomas/St. John Division
 3730 Altona
 Suite #200
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St. Croix Division
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**OFFICE OF THE
 TERRITORIAL PUBLIC DEFENDER**
 Government of the U.S. Virgin Islands

VACANCY NOTICE

POSITION TITLE: **ASSISTANT TERRITORIAL PUBLIC DEFENDER**
 LOCATION: **ST. THOMAS / ST. JOHN DISTRICT**
 POSTING DATE: **MARCH 19, 2024**
 DEADLINE: **OPEN UNTIL FILLED**

The Assistant Territorial Public Defender works under the direction and supervision of the Chief Territorial Public Defender and the Deputy Territorial Chief Public Defender.

DUTIES (not all inclusive):

- Provides zealous, effective, and professional legal representation to clients charged with criminal offenses.
- Interviews clients to determine all relevant facts known to the clients.
- Protects the rights of clients.
- Promptly investigates the facts or cause for the facts of a case to be investigated.
- Research or cause to be researched the applicable laws, cases, and statutes to the clients' case.
- Interviews witnesses and prepares them when applicable for trial.

REQUIRED EDUCATION/EXPERIENCE:

A Jurist Doctorate Degree from an accredited Law School and admission to the Virgin Islands Bar, or Special Admissions in accordance with Supreme Court Rule (202) with commitment on taking the V.I. Bar Examination

HOW TO APPLY:

Please submit your resume, a cover letter, and other credentials to:

St. Croix District

Kieran J. Isidore
 Administrator
kieran.isidore@otpd.vi.gov
 Fax #: 340-778-6823
 P.O. Box 2635, Kingshill
 St. Croix, VI 00850-2635

St. Thomas/St. John District

Renelle C. Stephens
 Assistant Administrator
renelle.stephens@otpd.vi.gov
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 P.O. Box 6040
 St. Thomas, VI 00804

Julie Smith Todman, Esq.
 Chief Territorial Public Defender

03-19-2024

Date

“Equal Opportunity Employer”